

**Notice of Meeting
Board of Directors of
Yellowstone College Prep
May 14, 2020**

A meeting of the Board of Directors of Yellowstone College Prep will be held on May 14, 2020, beginning at 8:00am. Meetings are normally held at 3000 Trulley, Houston, Texas 77004. **This meeting notice is being posted and we will hold this meeting in accordance with the Governor's authorization concerning suspension of certain open meeting law requirements for the COVID-19 disaster.**

This meeting will be conducted by video conference and telephone. Members of the public may access this meeting by clicking on this link at the appointed time: <https://meet.google.com/rkt-xbpw-prq?authuser=0>, or by calling 240-544-6411, and entering this PIN: 916 521 300#. A quorum of members of the Board will participate in the meeting and will be audible to the public.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items will not necessarily be discussed or considered in the order they are printed on this agenda. If, during the course of the meeting, discussion of any item on the agenda should be held in an executive or closed session, the Board will convene in such executive or closed session as permitted by and in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551. All final votes, actions, or decisions will be taken in open meeting.

- A. Roll Call; Establishment of Quorum; Call to Order

- B. Public Comments (At each regular meeting, the Board will set aside no less than 5 minutes and no more than 20 minutes to afford the general public an opportunity to speak to the Board on any matter concerning the education of students and the business of the Board. If there are no public communications or comments, the board will proceed to other business. Please be advised that Board Meetings are meetings open to the public, not public meetings. The presiding officer reserves the right to set a time limit for public comments and other reasonable restrictions in accordance with applicable law.)

- C. Receive and Approve Minutes from Previous Meetings:
 - a. January 23, 2020
 - b. March 4, 2020
 - c. March 24, 2020

- D. Introduce newest staff members:
 - a. YCP Principal: Mesha White
 - b. Yellowstone Chief Advancement Officer: Amy Tanner

E. Review and Discuss Superintendent's Report

- a. Update on current school operations, online learning, and plans for the summer
- b. Discuss update on org chart, staffing, and planning for 2020-21 school year
- c. Discuss update on student enrollment and progress for next year
- d. Board Action: Approve change to grade levels served next year:
Due to low-enrollment and the projected student count for next year, Yellowstone College Prep will not be offering a 10th grade, and instead will serve grades 5-9 for the 2020-21 school year. This changes our grade progression by one year from our original charter application and will result in Yellowstone serving 5th through 12th grades in the 2023-24 school year.
- e. Update on progress towards Board directives from fall semester
- f. Contingency planning and thoughts for next fall

F. Review and Discuss Development Report

- a. Review fundraising update from Maria Anderson, Director of Development

G. Review and Discuss Finance Committee Report

- a. Board action: Approve the 2018 Tax Return
- b. Board Action: approve 2019-2020 Budget Amendment #1
- c. Board action: Approve the following fiscal policy amendment:
The Superintendent or designee is authorized to disburse funds through the Operating and/or Payroll Account, petty cash accounts, charge accounts or credit accounts. Funds shall not be disbursed through debit or gift cards, unless paid through local funds and expressly approved by the Superintendent in advance.
- d. Discuss Financial Update:
 - i. Review CSS Report
 - ii. Discuss update on PPP Loan

H. Review and Discuss Board Chair's Report

- a. Please note: addition of June 24 board meeting to approve budget and school year-end updates
- b. Update on "Safeguarding our Schools" notification to Board Chair
- c. Reminder that we are still looking to grow our Board membership

- d. Reminder for board training. Please note update from TEA during this time of COVID:

The training requirements under TAC §100.1102-1105 remain in effect. Unlike ISDs, however, there are no training reporting requirements for charter board members or other charter officials that need to be waived as the Commissioner has done for ISDs. The reporting of required training for charter board members and charter officials is made through disclosure on the annual Governance Reporting Form which must be submitted to the division of Charter School Authorizing and Administration by December 1st of each year. Because of the challenges that some board members and charter officials may experience this year in accessing training, it is anticipated that charter board members and school officials will have the option on the Governance Reporting Form due December 1, 2020 to report that they were unable to complete their required training requirements due to COVID-19 considerations. That said, charter boards and individuals are encouraged to explore options for online training that may be provided by TEA registered and authorized providers of charter school training.

- I. Closed Session: The Board may adjourn into Closed Session on any item listed above or below as appropriate to that item pursuant to the Texas Open Meetings Act.
- J. Reconvene into Open Session and Take Action, if any, on Items Discussed in Closed Session.
- K. Consent Items
- L. Adjourn